

**CLEARBROOK-GONVICK SCHOOL  
INDEPENDENT SCHOOL DISTRICT #2311  
BOARD OF EDUCATION  
REORGANIZATION/REGULAR MEETING  
JANUARY 26, 2026 - 7:00 P.M.**

The meeting was called to order by Supt Grow at 7:00 p.m. After being re-elected, Chair Wittenberg took over the meeting. Declaration of Quorum – Members present: Petterson, Wittenberg, Pond, Abel, Walberg, Bodensteiner. Members absent: Solee. Also present: Superintendent Ryan Grow, staff members, and community members.

1. **Call to Order and Pledge to the Flag**

3 **Board Reorganization Meeting**

3.1 **Election of Officers**

3.1.1 Chair – Nominations – Motion Walberg to nominate Robbie Pond. No second-motion dies, MMS Petterson/Bodensteiner to nominate Vern Wittenberg for 2026. No other nominations. MCU.

3.1.2 Clerk – Nominations – Motion Petterson to nominate Randy Bodensteiner. No second-motion dies. MMS Pond/Walberg to nominate Kayla Walberg for 2026. No other nominations. MCU

3.1.3 Treasurer – Nominations – MMS Bodensteiner/Pond to nominate Corey Petterson for 2026. No other nominations. MCU

3.2 **Assignment of Committees** - MMS to approve committee memberships as listed below. MCU

MSBA Legislative – Corey Petterson & Vern Wittenberg

MSHSL – Kayla Walberg

BRIC – Corey Petterson

Food Service Hearing Officer – Corey Petterson

Safety/Building & Grounds – Robbie Pond, Kayla Walberg (Randy Bodensteiner, alt)

Finance – Corey Petterson, Ryan Solee & Vern Wittenberg

Technology – Vern Wittenberg (Kayla Walberg, alt)

Policy – Ryan Solee & Vern Wittenberg

Hiring – Scott Abel & Corey Petterson (Randy Bodensteiner & Robbie Pond, alts)

Negotiating (certified) – Corey Petterson & Vern Wittenberg (Robbie Pond, alt)

Negotiating (support staff) – Ryan Solee & Kayla Walberg (Vern Wittenberg, alt)

Meet and Confer – Kayla Walberg (Vern Wittenberg, alt)

Transportation – Scott Abel, Corey Petterson & Vern Wittenberg (Robbie Pond, alt)

Superintendent Evaluation – Randy Bodensteiner, Robbie Pond & Ryan Solee

3.3 **Board Salaries** – MMS Bodensteiner/Abel to pay board officers \$85 and board members \$80 for board meetings; \$60 for negotiations, and \$55 for committee meetings in 2026. All in favor, except Opposed Pond-Motion Carries

3.4 **Official Meeting Dates** – MMS Petterson/Walberg to hold board meetings on the 3<sup>rd</sup> Monday of every month during 2026, except on Mondays that fall as a holiday. MCU.

3.5 **Official Depositories** –MMS Petterson/Bodensteiner to use Border State Bank and Northern State Bank as official depositories for 2026. MCU

3.6 **Official Publication** – MMS Petterson/Walberg to use the Farmers Independent as the official publications for 2026. MCU

3.7 **Official Signatures** – MMS Petterson/Bodensteiner to assign Superintendent (Ryan Grow), Business Manager (Paula Boomgaarden), Human Resources Director (Melissa Weems), Board Chair (Vern Wittenberg) and Treasurer (Corey Petterson) as official signatures for all accounts for 2026.

3.8 **School Attorney** – MMS Abel/Walberg to approve Knutson/Flynn & Deans as the School Attorney for 2026. MCU

3.9 **Official Mileage Rate** – MMS Bodensteiner/Wittenberg to use the current IRS rate as the official mileage rate for 2026. If a personal vehicle is used by personal choice when the school car is available, the rate used for mileage will be one half the IRS rate. MCU

3.10 **Authorized LEA Representative** – MMS Petterson/Abel to name Superintendent as the Authorized LEA for 2026. MCU

3.11 **MSHSL Board Representative** – MMS Petterson/Pond to name Kayla Walberg the Board Designated MSHSL Representative. MCU.

4 **Community Comments** – Comments were made.

5 **Spotlight on Education** – Mr. Bettin showed a power point of events that have taken place since the last meeting

6 **Approval of Agenda** – MMS Walberg/Petterson to approve agenda as presented. MCU

7 **Approval of Minutes from Previous Meeting** – MMS Walberg/Petterson to approve minutes as presented from previous meetings. MCU

7.1 December 15, 2025

8 **Informational Items**

8.1 **Principal's Report** – Superintendent Grow noted the following items: **A) Teacher In-Service on 1/19/26** – Teachers participated in virtual sessions here at the school revolving around the topic of Mental Health and other licensure renewal requirements. **B) Spelling Bee** – The 5<sup>th</sup>– 8<sup>th</sup> grade spelling bee was held on Tuesday, January 20<sup>th</sup>. Jammarr Weems, the winner of our local spelling bee, will compete in Thief River Falls on February 4<sup>th</sup>. **C) Principal Professional Development** – The NW Division of MASSP has monthly face to face PLCs in TRF, and weekly zoom sessions every Wednesday morning, which have been very beneficial. I will be attending the Annual MESPA Conference in Minneapolis 2/4-2/6/26. **D) Open-Enrollment Data** – Current data on capped grades was shared with the board. No students are on the waiting list for these grades.

8.2 **Superintendent Report** – Supt Grow discussed the following items. **1) Personnel** - **A) Open Positions** – Custodian, Assistant Softball Coach, JH Baseball Coach, & Assistant Track/Field Coach. **B) Stellher CTSS Staff** – Jill Neustal is the new CTSS staff member working

for Stellher. **2) Educational** – A) **Staff Development Day** – Teachers had the opportunity to participate in various online professional development sessions on our in-service day. The sessions are sponsored by NWSC. B) **Snow Week** – This week is Snow Week.

**3) Legislative** – A) **Admin Forum** – During the Admin Forum, I had the privilege to meet with some area legislators to discuss different school topics & issues. One item I spoke about was the positive impact ADSIS funding has on our district. The state is currently considering reducing or eliminating this program. **4) Financial** – A) **Achievement & Integration** – One or more of our A&I goals were not met at the end of the 24-25 school year. As required, we must allocate improvement funding (up to 20%) to FY 27 and subsequent budgets until all plan goals are met. This is not uncommon for districts to encounter, and is a statutory requirement by the state. We'll make the necessary changes & submit the new plan & budget by the 3/15/26 deadline. **5) Building & Grounds** – A) **IAQ Update** – We are waiting for Naylors to order & install the air discharge grates in both the commons & the HS gym. Virgil also requested snorkel tubes be installed on the roof to replace the air intakes on the units. The units are currently intaking air (aka snow) & the units are plugging, which is causing them to not work properly. B) **Sound System** – The sound system in the gym is reaching end of life. Parts situation & replacement/repair was presented.

8.3 **School Resource Officer Report** – Officer Anderson gave an update of activities since the beginning of the school year.

8.4 **Committee Reports** –

8.4.1 Ed-MN Negotiations – The teams met today. Teachers will bring the proposal to their group.

8.4.2 Transportation – The committee met a couple of weeks ago and reviewed some items. Things are going very well.

8.5 **Enrollment Report** – The enrollment on 1/20/26 was 499 students, in Pre-K-12. As of 12/19/25, the number of enrolled students in Pre-K-12 was 502.

9 **Consent Calendar** – MMS Petterson/Bodensteiner to approve Consent Calendar as presented. MCU.

9.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

74536-74582/Wires

Payroll Checks

None-All payroll was paid through direct deposit

January Bills

Voucher Numbers: 75443-75535

Check Numbers: 74583-74643

Total Payroll/Expense Checks Approved: \$1,800,461.31

9.2 Approval of Electronic Transfers and Other Banking Transactions

9.3 Approval of Treasurer's Report

9.4 Accept/Approve Donations

9.5 Student Activity Report

10 **Old Business** –

10.1 Roof Replacement Discussion – Discussion regarding the roof replacement & possible upcoming work session was held.

11 **New Business**

11.1 **Consider Accepting the Resignation of Calli Larson as Assistant Track & Field Coach** – MMS Wittenberg/Abel to accept. MCU  
Supt Grow & the board thanked Calli for her time as Coach.

11.2 **Consider Hiring Karra Weems as Cook** – MMS Walberg/Petterson to hire. MCU

11.3 **Consider Hiring Kayla Skjaret as a Floating Full-Time Paraeducator** – MMS Wittenberg/Pond to hire. MCU.

11.4 **Consider Hiring Lisa Petersen as a Floating Full-Time Paraeducator** – MMS Pond/Walberg to hire. MCU.

11.5 **Consider Approving a Medical Leave for Julie Brossart** – MMS Petterson/Bodensteiner to approve the leave request. The leave will last from 1/7/26 through 2/6/26. Roll Call Vote: Able – Yes, Bodensteiner – Yes, Petterson – Yes, Pond – Yes, Walberg – Yes. MCU.

11.6 **Consider Accepting the Resignation of Ross Faldet as Teacher** – MMS Pond/Walberg to approve hire. MCU.  
Supt Grow & the board thanked Ross for his many years with the district as a teacher & coach.

11.7 **Resolution for Administration to Make Recommendations for Reduction of Programs/Staff** – MMS Abel/Wittenberg to approve  
Resolution Directing the Administration to Make Recommendations for Reductions in Programs and staff. MCU.

12 **Community Questions to the Board Regarding Agenda Items** – Questions were asked & answered.

13 **Future Meetings**

13.1 **Regular Meeting – Monday, February 23, 2026, at 7:00 p.m.**

14 **Adjournment** – MMS Walberg/Bodensteiner to adjourn at 8:22 p.m. MCU